

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 10th October 2018 At Sandon Parish Room Commencing at 7.30pm.

Present

Councillor C Capjon
Councillor J Charlton
Councillor R Harris
Councillor P Hickey
Councillor G Massey
Councillor S Shelley Chairman
Councillor R Wildblood

Parishioners :- Mr Selby, Mr Wildblood
Clerk B A Boughey

- 18/082** **Apologies** *None*
18/082.1 Other Apologies District Councillor Councillor A Harp
- 18/083** **Minutes**
RESOLVED that the minutes of the Parish Council meeting of 12th September 2018 be signed by the meeting Chairman.
- 18/084** **Chairman's Announcements** *None*
- 18/085** **Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.** *None declared.*
- 18/086** **Outstanding Matters** Reports and Updates
18/086.1 Community Transport
18/086.1.1 Clerk's Report. The meeting arranged for Tuesday 9th October with Community Link Stafford was postponed by the Link organiser, the meeting is to be re-arranged.
- 18/087** **Planning**
18/087.1 Applications returned to Stafford Borough Council - Reply Awaited *None*
18/087.2 Application decisions by Stafford Borough Council. *None*
18/087.3 Applications received by the Parish Council for Consultation. *None*
18/087.4 Planning Appeals or Queries *None*
- 18/088** **Finance**
18/088.1 Financial Statement presented by the Clerk. Bank Statement reconciliation checked.
18/088.2 Invoice. Staffordshire County Council. GDPR Advice Contract. £290.00 LGA 1972 s111
RESOLVED to pay the invoice.
18/088.3 Clerk's Quarterly Salary. Gross £387.50. Net £309.90. PAYE £77.60. LGA 1972 s112(2)
RESOLVED to pay the Clerk's Net Quarterly Salary and the PAYE to HMRC
18/088.4 Donation to The Royal British Legion Poppy Appeal for the supply of a wreath for
The Remembrance Service. £30.00. LGA 1972 s137.
RESOLVED to make the donation.
- 10 October 2018 (2)
- 18/088.5 Donation to Oak Tree Farm Rural Project £84.00. Re-payment of lost cheque 797

dated March 2018. LGA 1972 s137.

RESOLVED to resubmit the donation.

18/088.6 Invoice. Simon Down. Supply and installation of a Gate and Fence on Hilderstone Road £425.00 + £85.00 VAT. Total £510.00. Highway Act 1980 s96(5)

RESOLVED to pay the invoice

18/088.7 Reimbursement of Lock and Signs for the Hilderstone Road Gate.
Councillor P Hickey. £44.90 + £8.98 VAT. Total £53.88. Highways Act 1980 s96(5)
RESOLVED to reimburse Councillor Hickey.

18/088.8 HMRC VAT Refund 2017 / 2018. £346.69.

This refund was paid in error into Leigh Parish Council's Bank Account together with their refund, both were submitted on-line at the same time.

Cheque for the due amount received from Leigh Parish Council for payment.

18/088.9 Bank Mandate

RESOLVED that Councillor Hickey replaces the former Councillor, John Millington as a signatory on the Bank Account.

Two Council Member signatures required on cheques out of three signatories - Councillor Shelley, Councillor Wildblood and Councillor Hickey.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

18/089 Report from County Councillor. Not present. No report.

18/090 Report from District Councillor. Not present. No report.

18/091 Items Raised by Member Councillors / Clerk

18/091.1 Councillor Hickey

18/091.1.1 Mobile Library Van and the requirement for a stop on Hilderstone Road.

On a unofficial basis the Library Van driver was stopping on Hilderstone Road.

18/091.1.2 Drains through Sandon - Hilderstone Road and down the A51 blocked.

Need for kerbing to direct the surface water on Hilderstone Road.

18/091.1.3 Litter picking Hilderstone Road and A51 to Milwich Road - Mr J Sandy has volunteered.

18/091.1.4 B5066, Stafford Road at the Railway Bridge - broken fence following removal of a tree.

18/091.1.5 Mumbles Nursery - problem with the Waste Bin.

18/091.2 Councillor Capjon

Footpath 5 Marston Parish. Problem with several stiles following recent work.

Reported to County Council Rights of Way. Site visit within 30 days expected.

18/091.3 Councillor Wildblood

Sandon and Burston Footpath 36. Problems being experienced with cattle in the fields beyond the recently installed replacement Gate.

18/091.4 Councillor Charlton

Concerns expressed regarding the installation of the Gate and Fence on the Hilderstone Road. Lack of consultation and a blind spot being created when pulling out of the lay-by at the front of Stewards Lodge.

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18/091.5 Councillor Shelley

18/091.5.1 Sandon Estate proposals for the creation of Sandon "Gateway" installations on the A51 verge at the North and South entrances to Sandon.

Permission being sought from County Highways.

18/091.5.2 Reporting that the bronze plaque on the River Bridge on Stafford Road had been stolen. County Highways were aware and that a similar plaque had been stolen of a bridge in Stafford.

18/092 Correspondence

18/092.1 Staffordshire County Council *None*

18/092.2 Stafford Borough Council *None*

18/092.3 Staffordshire Parish Councils' Association

18/092.3.1 Weekly email update emails circulated for information.

18/092.4 Insurance Brokers Letter regarding Aviva Community Fund. For information.

18/092.5 Stone Liaison Meeting 31st October. 3.00pm at the Frank Jordan Centre, Stone

18/093 Date of Next Meeting Wednesday 14th November 2018.

18/093.1 Apologies from Councillor Hickey (*Holiday*)

The Meeting concluded at 8.47pm.

Signed _____ Chairman

Date _____