

**Notice is hereby given that a Meeting of  
SANDON and BURSTON PARISH COUNCIL  
will be held on WEDNESDAY 10<sup>th</sup> October 2018  
at Sandon Parish Room  
Commencing at 7.30pm.**

**Members of the Council are hereby summoned to attend**

## **AGENDA**

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

18.10

**1 Apologies**

**2. Minutes** Meeting of the Parish Council 12<sup>th</sup> September 2018.

**3. Chairman's Announcements**

**4. Declarations of interests**

4.1 DPI, Personal Declared Interests and other Personal Interests.

**5. Outstanding Matters** Reports and Updates

5.1 Community Transport

**6. Planning**

6.1 Applications returned to Stafford Borough Council - Reply Awaited

6.2 Application Decisions by Stafford Borough Council

6.3 Applications received by the Parish Council for Consultation.

6.4 Planning Appeals or Queries *None*

**7 Finance**

7.1 Financial Statement and Bank Account Reconciliation.

7.2 Invoice. Staffordshire County Council. GDPR Advice Contract. £290.00 LGA 1972 s111

7.3 Clerk's Quarterly Salary. Gross £387.50. Net £309.90. PAYE £77.60. LGA 1972 s112(2)

7.4 Donation to Oak Tree Farm Rural Project £84.00. Re-payment of lost cheque 797 from March 2018. LGA 1972 s137.

7.5 To consider any other payments previously sanctioned.

7.6 HMRC VAT Refund 2017 / 2018. £346.69.

7.7 Bank Mandate

**8. Report from County Councillor**

**9. Report from District Councillor**

**10. Items Raised by Member Councillors / Clerk**

**11. Correspondence**

11.1 Staffordshire County Council

11.2 Stafford Borough Council

11.2.1 Parish Forum. 27<sup>th</sup> September at the Civic Centre.

11.3 Staffordshire Parish Councils' Association

11.3.1 Weekly email updates for information.

11.4 Insurance Brokers Letter regarding Aviva Community Fund

11.5 Any other correspondence received by the meeting date, for information.

**12. Date of Next Meeting**            Wednesday 14<sup>th</sup> November 2018    Sandon Parish Room

2<sup>nd</sup> October 2018

B A Boughey

Clerk

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