

**Notice is hereby given that a Meeting of  
SANDON and BURSTON PARISH COUNCIL  
will be held on WEDNESDAY 13<sup>th</sup> June 2018  
at Sandon Parish Room  
Commencing at 7.30pm.**

**Members of the Council are hereby summoned to attend**

## **AGENDA**

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

18.06

**1 Apologies**

**2. Minutes** Annual Meeting of the Parish Council 9<sup>th</sup> May 2018.

**3. Chairman's Announcements**

**4. Declarations of interests**

4.1 DPI, Personal Declared Interests and other Personal Interests.

**5. Outstanding Matters** Reports and Updates

5.1 Footpath 36 - Burston Pool to the Canal Bridge. Work to stabilise the bank of the stream.

5.2 Meeting with Highway Engineers on 12<sup>th</sup> January - Update on progress.

5.3 Community Transport proposals to enable shopping journeys into Stafford on Wednesdays

5.4 Burston Car Park - surface treatment

5.5 Footpath 23 Aston by Stone. Timber walkway section.

**6. Planning**

6.1 Applications returned to Stafford Borough Council - Reply Awaited

6.1.1 17/27668/FUL Barn at Sunnyside, Butterhill Bank, Burston.

6.1.2 18/28280/HOU Romer Cottage, Butterhill Bank. Two storey side and rear extension.

6.2 Application Decisions by Stafford Borough Council *None*

6.3 Applications received by the Parish Council for Consultation.

6.3.1 18/28281/FUL Romer Cottage, Butterhill. Conversion - Outbuildings to holiday let.

6.4 Planning Appeals or Queries *None*

**7 Finance**

- 7.1 Financial Statement and Bank Account Reconciliation.
- 7.2 Invoices related to the work on Footpath 36.
- 7.2.1 Roe Contractors Highways Act 1980 s43
- 7.2.2 Brookside Business Park Highways Act 1980 s43
- 7.3 Nigel Ferguson. Website Annual Charges. Total £340.00 LGA 1972 s142
- 7.4 Clerk's Quarterly Salary. Gross £387.50. Net £310.10 PAYE £77.40 LGA 1972 s112(2)
- 7.5 To consider any other payments previously sanctioned.
- 7.6 2017 / 2018 Accounts. Publishing of financial information required by the Transparency Code

**8. Report from County Councillor**

**9. Report from District Councillor**

**10. Items Raised by Member Councillors / Clerk**

**11. Correspondence**

11.1 Staffordshire County Council

11.2 Stafford Borough Council

11.3 Staffordshire Parish Councils' Association

11.3.1 Weekly email updates for information.

11.4 Community Council of Staffordshire

11.5 Any other correspondence received by the meeting date, for information.

**12. Date of Next Meeting**      Wednesday 11<sup>th</sup> July 2018      Sandon Parish Room

1<sup>st</sup> June 2018

B A Boughey  
Clerk  
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