

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 9th March 2016

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor G Massey
Councillor J Millington
Councillor P Shaw Vice Chairman
Councillor S Shelley

Parishioners :-

Mr & Mrs Clifford, Mr Phillips, Mrs Capjon, Mr & Mrs Selby,
Mrs A Tams, Mr Dewberry, Mr Hudson, Mr & Mrs Wildblood.

Clerk B A Boughey

15/154 Apologies Councillor R Harris (Away)
Councillor C A Jackson Chairman (Work)
Councillor E Washington (Work)

15/154.1 Other Apologies District Councillor Councillor Harp

15/155 Minutes
RESOLVED that the minutes of the Parish Council meeting of 10th February 2016 be signed by the meeting Chairman following the hand written amendment to Minute 15/146.1.3.3. Adding to the end of the Minute that :-
Mr Hudson refuted that this was the case.

15/156 Chairman's Announcements. None

15/157 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.

15/157.1 Councillor Shaw. Aspects of the Neighbourhood Plan, should they arise.

15/158 Public Participation

15/158.1 Parishioners Lunch held on Wednesday 2nd March at Sandon Parish Room.

15/158.1.1 Questions raised regarding the invitation list and those who did not receive an invitation. Discussion followed.

15/158.1.2 Mrs Selby wished to record her thanks to Sarah Shelley for providing the lunch.

15/158.2 Blocked grid at Burston, in the section of road between the grass triangle and the field., the surface water should probably run into the pool. Highways to be notified.

15/158.3 Discussion on the future ownership of Burston Pool should Stafford Borough Council consider relinquishing ownership.

15/158.4 Mrs Capjon raised the issue of Conservation Areas and considered that designation would be appropriate for areas of Burston.

Present status and the possibility for the creation of such an area to be checked with the Borough.

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15/158.5 Mr Dewberry asked, where are we now with the Plan.

Response, that the Plan was with the Borough Council awaiting progression to the six week consultation period.

Mr Dewberry wished that it should be noted that the Plan should be withdrawn by the Parish Council, also asking Councillor Millington for his opinion.

Councillor Millington responding by supporting the continuation of the Plan.

- 15/158.6 Mrs Wildblood raised a question about the appointment of an Examiner. Response. That Mr Nigel McGurk had completed all of the current Neighbourhood Plan inspections associated with Stafford Borough and that agreement by the Parish Council to his appointment by the Borough seemed appropriate.

15/159 Outstanding Matters Reports and Updates

15/159.1 Neighbourhood Plan

15.159.1.1 RESOLVED to approve the appointment by Stafford Borough Council of Nigel McGurk as the Independent Examiner for the Plan

15/159.2 Transparency Code Requirements and Funding Application.

The funding application had been submitted to Staffordshire Parish Councils' Association for checking and passing on to the NALC.

15/159.3 Senior Citizens Lunch

The lunch was held at the Parish Room on Wednesday 2nd March 2016.

17 attended, apologies were received from 18 parishioners who were unable to attend and no reply from the remaining 21 parishioners originally invited.

15/159.4 Burston Pool

Ownership transfer request from the Parish Council still being considered by Stafford Borough prior to possible discussions. No progress to report.

15/159.5 Bus Shelters

Work on the two Bus Shelters to continue when circumstance allow. No change.

15/159.6 Berrisford Bench replacement. Still being progressed.

15/159.7 Queen's 90th Birthday commemoration.

15/159.7.1 Tea Party proposed for 12th June at the field adjacent to The Greyhound.

15/159.7.2 Mr Selby volunteered to organise a litter pick based on whoever turned up at Sandon Parish Room on 23rd April at 10.00am.

Litter Picking tools and litter bags to be obtained and collected by Stafford Borough Streetscene department.

15/160 Planning

15/160.1 Applications returned to Stafford Borough Council - Reply Awaited

15/160.1.1 15/23444/FUL Oak Tree Farm Rural Project. Replacement Buildings.

15/160.2 Application decisions by Stafford Borough Council.

15/160.1.2 15/23476/LBC Burston Hall Internal alterations and replacement piggery roof.

Permitted.

15/160.3 Applications received by the Parish Council for consultation. *None*

15/160.4 Planning Appeals or Queries. *None*

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15/161 Finance

15/161.1 Financial Statement and Bank Account reconciliation presented by the Clerk.

15/161.2 Clerk's Quarterly Salary Gross £387.50. Net £309.90 PAYE £77.60. LGA 1972 s112(2)

- RESOLVED to pay the Clerk to net salary and PAYE to HMRC.
- 15/161.3 Senior Citizens Lunch.
Reimbursement to Mrs S Shelley for costs involved in purchasing the provisions required to provide the lunch. Receipts for £103.13. Received. LGA 1972 s137.
RESOLVED to reimburse Mrs Shelley for the purchases.
- 15/161.4 Best Kept Village Competition. Entry Fee for Burston. £15.89. LGA 1972 s137.
RESOLVED to pay the fee to the Community Council of Staffordshire.
- 15/161.5 Draft Financial Year End Accounts. Presented by the Clerk.
- 15/161.6 Independent Internal Auditor
RESOLVED to appoint Hands & Co. Accountants to audit the accounts for 2015 / 2016

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

15/162 Report from County Councillor. Not present. No report.

15/163 Report from District Councillor. Not present. No report.

15/164 Items Raised by Member Councillors / Clerk *None*

15/165 Correspondence

15/165.1 Staffordshire County Council

15/165.2 Stafford Borough Council

15/165.2.1 Mayor's Office. Invitation. Final Countdown Dinner 27th April. For information.

15/165.2.2 Queen's 90th Birthday clean up. Borough wide day arranged for 21st April.

Parish "Clean for the Queen" day set for Saturday 23rd April. Minute ref. 15/159.7.2

15/165.3 Staffordshire Parish Councils' Association

15/165.3.1 Weekly email update emails circulated for information.

15/165.4 Community Council of Staffordshire

15/166 Date of Next Meeting Wednesday 13th April 2016. Sandon Parish Room.

The Meeting concluded at 9.30pm.

Signed _____ Chairman

Date _____