

**Notice is hereby given that a Meeting of  
SANDON and BURSTON PARISH COUNCIL  
will be held on WEDNESDAY 14<sup>th</sup> March 2018  
at Sandon Parish Room  
Commencing at 7.30pm.**

**Members of the Council are hereby summoned to attend**

## **AGENDA**

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

18.03

**1 Apologies**

**2. Minutes** Meeting of the Parish Council 14<sup>th</sup> February 2018.

**3. Chairman's Announcements**

**4. Declarations of interests**

4.1 DPI, Personal Declared Interests and other Personal Interests.

**5. Outstanding Matters** Reports and Updates

5.1 Footpath 36 - Burston Pool to the Canal Bridge. Work to stabilise the bank of the stream.

5.2 Burston Conservation Area proposal.

5.3 Meeting with Highway Engineers on 12<sup>th</sup> January - Progress

**6. Planning**

6.1 Applications returned to Stafford Borough Council - Reply Awaited

6.1.1 17/27668/FUL Barn at Sunnyside, Butterhill Bank, Burston.

6.1.2 17/27759/FUL Oak Tree Farm. Extension to Tea Room (Shop for sale of Produce)  
Conversion of agricultural building to form a dwelling.

6.2 Application Decisions by Stafford Borough Council

6.3 Applications received by the Parish Council for Consultation.

6.3.1 18/28011/FUL White House Lane Cottage, White House Lane, Hollywood

Extensions to existing dwelling and Change of Use (vehicle access & outbuildings from agricultural to domestic use)

6.4 Planning Appeals or Queries *None*

**7 Finance**

7.1 Financial Statement and Bank Account Reconciliation.

- 7.2 Clerk's Quarterly Salary. Gross £387.50. Net £309.90. PAYE £7760. LGA 1972 s112(2)
- 7.3 Invoice. Mr P Shaw outstanding balance re Neighbourhood Plan production costs. £592.63. Planning and Compulsory Purchase Act 2004, s38C(2)
- 7.4 Concurrent Function Allowance Remaining funds £168.00
- 7.5 To consider any payments previously sanctioned.

**8. Report from County Councillor**

**9. Report from District Councillor**

**10. Items Raised by Member Councillors / Clerk**

**11. Correspondence**

11.1 Staffordshire County Council

11.2 Stafford Borough Council

11.3 Staffordshire Parish Councils' Association

11.3.1 Weekly email updates for information.

11.3.2 General Data Protection Regulations - County Council proposals

11.4 Community Council of Staffordshire

11.5 Any other correspondence received by the meeting date, for information.

**12. Date of Next Meeting**            Wednesday 11<sup>th</sup> April 2018    Sandon Parish Room

5<sup>th</sup> March 2018

B A Boughey

Clerk

Telephone    01889 502757