

## SANDON and BURSTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 9<sup>th</sup> September 2015

#### At Sandon Parish Room Commencing 7.30pm.

#### Present

Councillor C A Jackson Chairman  
Councillor G Massey  
Councillor P Shaw  
Councillor S Shelley  
Councillor E Washington

Clerk B A Boughey

- 15/077 Apologies** Councillor R Harris (*Holiday*)  
Councillor J Millington (*Work*)  
15/077.1 Other Apologies District Councillor Councillor Harp
- 15/078 Minutes**  
RESOLVED that the minutes of the Parish Council meeting of 12<sup>th</sup> August 2015 be signed by the meeting Chairman.
- 15/079 Chairman's Announcements.** *None*
- 15/080 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.**  
15/080.1 Councillor Shaw. Aspects of the Neighbourhood Plan, should they arise.
- 15/081 Public Participation** (*None*)
- 15/082 Outstanding Matters** Reports and Updates  
15/082.1 Neighbourhood Plan  
The Plan is still with the Borough Council. Comments expected by the end of next week.  
15/082.2 Burston Pool.  
Nothing to report regarding the fishing stages and the need for the boundary fence.  
15/082.3 Burston Car Park.  
The trailer belonging to Mr Craig was still on the Car Park.  
RESOLVED to take no further action at present.  
15/082.4 Assets  
15/082.4.1 Replacement for the Berrisford Bench.  
Possibility of collecting a bench from Stafford Borough maintenance depot.  
15/082.4.2 Replacement Notice Board for Sandon.  
RESOLVED to purchase a Notice Board similar to the style to the one fitted within the Bus Shelter at Burston. To be fitted in the Sandon Bus Shelter.
- 15/083 Planning**  
15/083.1 Applications returned to Stafford Borough Council - Reply Awaited *None*
- 15/083.2 Application decisions by Stafford Borough Council.

15/083.2.1 15/22210/HOU *Ref.* 4 Carr House Barns. Retention of Garden Shed.  
15/083.2.2 15/22440/HOU *Per.* Erdeswickes House, Lichfield Road, Sandon. Retention of  
Gates

15/083.3 Applications received by the Parish Council for consultation.  
15/083.3.1 15/22769/LBC Erdeswickes House, Lichfield Road, Sandon.  
Lime render and Paint with Lime Wash.  
RESOLVED to recommend approval. No objections raised.

15/083.4 Planning Appeals or Queries. *None*

#### **15/084 Finance**

15/084.1 Financial Statement and Bank Account reconciliation presented by the Clerk.  
15/084.2 Clerk's Quarterly Salary Gross £387.50 Net £309.90 PAYE £77.60. LGA 1972 s112(2)  
15/084.2.1 RESOLVED to pay the Clerk's quarterly salary and PAYE to HMRC.  
15/084.3 Annual Audit Return. Signed documents returned from Grant Thornton. No charge.  
Commented that the Fixed Assets values should not be subject to depreciation.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

**15/085 Report from County Councillor.** Not present. No report.

**15/086 Report from District Councillor.** Not present. No report.

#### **15/087 Items Raised by Member Councillors / Clerk**

15/087.1 Poppy Wreath for the Remembrance Service to be obtained.

#### **15/088 Correspondence**

15/088.1 Staffordshire County Council

15/088.1.1 435 Bus Service through Sandon and Burston.

Contract with Bennett's terminated at the beginning of September.

New revised service 15 with D&G. Sandon to Stone via Hilderstone allowing nearly  
three hours in Stone. One service daily. To Stafford in the afternoon but no return.

15/088.2 Stafford Borough Council

15/088.2.1 Mayor's Office. Invitation.

Church Service 13<sup>th</sup> September, Buffet Evening 8<sup>th</sup> October and the  
Remembrance Service 8<sup>th</sup> November.

15/088.3 Staffordshire Parish Councils' Association

15/088.3.1 Weekly email update emails circulated for information.

15/088.3.2 Training Courses on Planning Consultation Response and aspects of Accounting.

15/088.4 Community Council of Staffordshire AGM 8<sup>th</sup> October Sandon Parish Room.

15/088.5 Staffordshire Playing Fields Association. AGM 21<sup>st</sup> October. Annual Report.

**15/089 Date of Next Meeting** Wednesday 14<sup>th</sup> October 2015. Sandon Parish Room  
The Meeting concluded at 8.50pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_