

## SANDON and BURSTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 14<sup>th</sup> October 2015

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor R Harris  
Councillor G Massey  
Councillor J Millington  
Councillor P Shaw  
Councillor S Shelley  
Councillor E Washington

Clerk B A Boughey

- 15/090 Apologies** Councillor C A Jackson Chairman (*Work*)  
15/090.1 Other Apologies District Councillors Councillor Beatty and Councillor Harp
- 15/090.2 In the absence of Councillor Jackson, the Vice Chairman, Councillor Shaw chaired the meeting.
- 15/091 Minutes**  
RESOLVED that the minutes of the Parish Council meeting of 9<sup>th</sup> September 2015 be signed by the meeting Chairman.
- 15/092 Chairman's Announcements.** *None*
- 15/093 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.**  
15/093.1 Councillor Shaw. Aspects of the Neighbourhood Plan, should they arise.  
15/093.2 Councillor Shelley. Minute Reference 15/097.3
- 15/094 Public Participation** (*None*)
- 15/095 Outstanding Matters** Reports and Updates  
15/095.1 Neighbourhood Plan  
15/095.1.1 Report from Councillor Shaw on the meeting with Stafford Borough Council involving Raj Baines (SBC Neighbourhood Planning) Councillor Jackson and Councillor Shaw. Issues remaining relating to Environmental Agency matters and the requirement for a Sequential Test. Once this is completed satisfactorily, within the next two weeks, there should be a further meeting with Raj Bains then the Plan should then be forwarded to the appointed Examiner and then subsequently submitted to a Referendum in the Parish.  
15/095.2 Burston Pool.  
Nothing to report regarding the fishing stages and the need for the boundary fence.  
15/095.4 Assets  
15/095.4.1 Replacement for the Berrisford Bench. Not yet collected.  
15/095.4.2 Notice board on order from Greenbarnes Ltd.

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- 15/096 Planning**  
15/096.1 Applications returned to Stafford Borough Council - Reply Awaited *None*

- 15/096.2 Application decisions by Stafford Borough Council.  
 15/096.3.1 15/22769/LBC *Granted* Erdeswikes House, Lichfield Road, Sandon.  
 Lime render and Paint with Lime Wash.  
 15/096.3 Applications received by the Parish Council for consultation.  
 15/096.3.1 15/22928/HOU Rose Cottage, Lichfield Road, Burston. Side & Rear Extensions.  
*Withdrawn.*  
 15/096.4 Planning Appeals or Queries. *None*

**15/097 Finance**

- 15/097.1 Financial Statement and Bank Account reconciliation presented by the Clerk.  
 15/097.2 Invoice. Stafford Borough Council. Civic Amenity Visit 12<sup>th</sup> September.  
 £87.50 plus £17.50 VAT. Total £105.00. LGA 1972 s137.  
 RESOLVED to pay the invoice.  
 15/097.3 Concurrent Function Allowance.  
 15/097.3.1 Councillor Shelley Declaration of Disclosable Personal Interest as the Parish Councils  
 Representative as a Parish Room Trustee.  
 15/097.3.2 RESOLVED to donate the £318.00 to Sandon Parish Room. LGA 1972 s137

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

**15/098 Report from County Councillor.** Not present. No report.

**15/099 Report from District Councillor.** Not present. No report.

**15/100 Items Raised by Member Councillors / Clerk**

- 15/100.1 Councillor Millington. Potholes on Jolpool Lane.  
 15/100.2 Councillor Massey. Trees overhanging Stafford Road, opposite the Dog and Doublet.  
 Thought to be the responsibility of Network Rail rather than Sandon Estate.  
 15/100.3 Clerk. Transparency Code - Website information. Councillor Washington proposal.

**15/101 Correspondence**

- 15/101.1 Staffordshire County Council  
 15/101.1.1 Neighbourhood Highway Team. Work completed during the recent visit.  
 Milwich road at Stocking Brook - Culvert and vegetation clearing and fence painting.  
 Stocks Lane - Vegetation clearing and bollard installation.  
 A51 pathway - Some clearing completed.  
 15/101.2 Stafford Borough Council  
 15/101.2.1 Mayor's Office. Invitation. Winter Wonderland Charity Ball. For information.  
 15/101.3 Staffordshire Parish Councils' Association  
 15/101.3.1 Weekly email update emails circulated for information.  
 15/101/4 Two Saints Way - Book Launch details. For information.

**15/102 Date of Next Meeting** Wednesday 11<sup>th</sup> November 2015. Sandon Parish Room  
 The Meeting concluded at 8.55pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_