

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 11th November 2015

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor R Harris
Councillor C A Jackson Chairman
Councillor G Massey
Councillor P Shaw
Councillor S Shelley

Parishioners Mrs J Selby (Left following Item Minute Reference 15/107)

Clerk B A Boughey

15/103 Apologies Councillor J Millington (Work)
Councillor E Washington

15/103.1 Other Apologies District Councillor Councillor Harp

15/104 Minutes

RESOLVED that the minutes of the Parish Council meeting of 14th October 2015 be signed by the meeting Chairman.

15/105 Chairman's Announcements.

15/105.1 The Chairman attended the act of Remembrance at the Sandon War Memorial on Sunday 8th November and laid a Poppy Wreath on behalf of the Parish Council. Councillor Shelley also attended the ceremony.

15/106 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.

15/106.1 Councillor Shaw. Aspects of the Neighbourhood Plan, should they arise.

15/107 Public Participation

15/107.1 Mrs Selby Questions for the Parish Council.

15/107.1.1 Gate on Footpath 36 between Burston Pool and the Canal Bridge.

Difficulty in opening the gate due to the stream bank erosion.

Can the gate opening method be changed? Councillor Shaw to look into the problem.

15/107.1.2 Sandon Telephone Box. Weeds growing in and around the Box. Can they be cleared.

Oak Tree Farm - Garden Maintenance Team - had cleared the area earlier in the day.

15/107.1.3 Neighbourhood Plan progress.

Response from Councillor Shaw outlining the progress and the referendum process.

15/108 Outstanding Matters Reports and Updates

15/108.1 Neighbourhood Plan

15/108.1.1 Report from The Chairman and Councillor Shaw.

The revised Plan was submitted to Stafford Borough on 6th November.

The Planning Officer, Raj Bains, stated that there would be a response by the middle of next week.

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15/108.2 Transparency Code Requirements and Funding Application.

At the October meeting Councillor Washington believed that there may be a volunteer to run a Website for the Parish Council and Sandon Parish Room.
Should this materialise then an application for funding could be submitted.

- 15/109 Planning**
- 15/109.1 Applications returned to Stafford Borough Council - Reply Awaited *None*
- 15/109.2 Application decisions by Stafford Borough Council. *None*
- 15/109.3 Applications received by the Parish Council for consultation.
- 15/109.3.1 15/23041&2/FUL&LBC Erdeswickes House. Outbuilding conversion.
RESOLVED to recommend approval.
- 15/109.3.2 15/23074&5/FUL&LBC Dog & Doublet. Brick chimney for extractor ductwork.
RESOLVED to recommend approval.
- 15/109.3.3 15/23236/HOU Rose Cottage, Lichfield Road, Burston. Side & Rear Extensions.
Plans not available. Concern regarding the size of the extension. Agenda Item.
- 15/109.4 Planning Appeals or Queries.
- 15/109.4.1 15/22171/HOU The Old Barn, 2 Carr House Barns, Butterhill Bank.
Appeal against refusal for a Garden Shed.

- 15/110 Finance**
- 15/110.1 Financial Statement and Bank Account reconciliation presented by the Clerk.
- 15/110.2 Invoice. Greenbarnes Ltd. Noticeboard. £570.87 plus £114.18 VAT.
Total £685.05. LGA 1972 s111
RESOLVED to pay the invoice.
- 15/110.3 Invoice. Sandon Parish Room. Parish Council Meetings 2015. £240. LGA 1972
s111.
RESOLVED to pay the invoice.
- 15/110.4 RBL Poppy Appeal. Supply of Poppy Wreath for Remembrance Service
RESOLVED to donate £25.00 to the Appeal. LGA 1972 s137.
- 15/110.5 Precept Budget 2016 - 2017. Preliminary discussion. Provisional budget at next
meeting.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

15/111 Report from County Councillor. Not present. No report.

15/112 Report from District Councillor. Not present. No report.

- 15/113 Items Raised by Member Councillors / Clerk**
- 15/113.1 Bus Shelter Maintenance. Discussion. Councillor Harris to look into arranging the
painting of the Burston Bus Shelter, adjacent to Beck House, and the Sandon Bus
Shelter.
- 15/113.2 The new Notice Board for Sandon had been obtained, to be sited in the Bus Shelter.
- 15/113.3 Replacement for the Berrisford Bench. Still to be obtained from Stafford Borough.
- 15/113.4 Parking at Burston, around the Pool.
Report from the Chairman on the visit made by the PCSO on 28th October.
No further action required.
- 15/113.5 Burston Pool. Discussion on ownership.
The matter to be raised with Stafford Borough Council.
- 15/113.6 Councillor Shelley
- 15/113.6.1 The Stocks at Stocks Lane. Damaged seat reported.
- 15/113.6.2 Senior Citizens Tea. Query from Parishioners enquiring why the function had not been
arranged this year. Agenda item for next meeting.

15/114 Correspondence

- 15/114.1 Staffordshire County Council
 - 15/114.1.1 Countryside Parks Consultation. For information.
 - 15/114.1.2 Highways Winter Maintenance Review. For information.
 - 15/114.1.3 Mobile Libraries Consultation and Review. For information.

- 15/114.2 Stafford Borough Council
 - 15/114.2.1 Mayor's Office. Invitations.
 - 15/114.2.1.1 Antiques Quiz and Valuation evening 18th November. For information.
 - 15/114.2.1.2 Carol Service Sunday 20th December. For information.

- 15/114.3 Staffordshire Parish Councils' Association
 - 15/114.3.1 Weekly email update emails circulated for information.
 - 15/114.3.2 Notice of AGM.

- 15/114.4 Stone Town Council. Liaison Group proposed with Neighbouring Parish.
RESOLVED to register interest.

15/115 Date of Next Meeting Wednesday 9th December 2015. Sandon Parish Room
The Meeting concluded at 9.00pm.

Signed _____ Chairman

Date _____