

## SANDON and BURSTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 8<sup>th</sup> June 2016

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor R Harris  
Councillor C A Jackson      Chairman  
Councillor G Massey  
Councillor P Shaw      Vice Chairman  
Councillor S Shelley

Parishioners :-

Mr & Mrs Clifford, Mr & Mrs Wildblood, Mr & Mrs Capjon, Mr & Mrs Selby,  
Mr & Mrs Pilling, Mr & Mrs Rundle, Mr Dewberry, Mr Hudson.

Simon Hartley Fishing Club representatives. (2)

Clerk B A Boughey

**16/035 Apologies**      Councillor J Millington  
16/035.1 Other Apologies      District Councillor      Councillor Harp

**16/036 Minutes**  
RESOLVED that the minutes of the Annual Parish Council meeting of 11<sup>th</sup> May 2016  
be signed by the meeting Chairman.  
16/036.1 Chairman signing the Declaration of Acceptance of Office following the election  
at the Annual Meeting in May

**16/037 Chairman's Announcements.**      No announcements.

**16/038 Declarations of Disclosable Personal Interests, Personal Declared Interests and  
other Personal Interests.**  
16/038.1 Councillor Shaw. Aspects of the Neighbourhood Plan, should they arise.

**16/039 Parish Council Vacancy      Member Councillor**  
16/039.1 An election has been called, a Poll Claimed by a candidate supported by ten parishioners.  
16/039.2 Timetable determined by Stafford Borough Returning Officer.  
16/039.2.1 Election set for Thursday 28<sup>th</sup> July 2016.  
16/039.2.2 Notice of Election 23<sup>rd</sup> June. Close of nominations 1<sup>st</sup> July.  
16/039.3 Polling Cards  
16/039.3.1 RESOLVED to confirm the request for Stafford Borough to issue Polling Cards.

**16/040 Public Participation**  
16/040.1 Mr Wildblood.  
16/040.1.1 Update on experiences with Superfast Broadband now that the cabinet at the A51 /  
Burston Lane junction has gone "live"      Superfast Broadband available for residents.  
16/040.1.2 Querying arrangements for the Tea Party at the Greyhound on Sunday 12<sup>th</sup> June.  
Request that it is broadcast around the village.  
16/040.2 Mr Clifford. Tea Party arrangements regarding food - request that people bring there  
own.

- 16/041 Outstanding Matters** Reports and Updates
- 16/041.1 Neighbourhood Plan
- 16/041.1.3 Mr Selby. Question relating to the Neighbourhood Plan and its validity period.
- 16/041.2 Burston Pool
- 16/041.2.1 Mr Pilling. Question regarding the lease expiry date (believed to be Summer 2020) and wished to see planned maintenance work on the pool.
- 16/041.2.1.1 Response by Mr Spragg, Simon Hartley Fishing Club regarding bank erosion and the recent stabilising work completed by the Borough Council.
- 16/041.2.2 Mr Spragg making a statement regarding the Fishing Stages - the Borough Council have not said to the Fishing Club that they could not have stages on the Cottage side.
- 16/041.2.3 Councillor Harp report, prior to the meeting, restated that Stafford Borough Council had sole responsibility for Burston Pool and that permission had not been given for fishing stages to be erected on the Cottage side of the Pool.
- 16/041.3 Tea Party. As discussed during Public Participation.
- 16/041.4 Bus Shelters.
- 16/041.4.1 Councillor Harris congratulated on the work he has undertaken on the Bus Shelters.
- 16/041.4.2 RESOLVED to dismantle the Bus Shelter on the Sandon bound side of the A51. Very limited use without a bus service and beyond economical repair.
- 16/041.5 Burston Lane Railway Bridge - Inconsiderate parking by Network Rail personnel.
- 16/041.5.1 Clerk's Report. Emails received indicating that the matter was being looked into.
- 16/041.6 Blocked grid at Burston.
- 16/041.6.1 Clerk's Report. Waiting for County Highways engineer to investigate.
- 16/041.7 Parish Website.
- 16/041.7.1 Update from Councillor Jackson. Discussions have been held with the provider and progress is being made. There is an issue of keeping it up to date after the first year.
- 16/041.7.2 Question from Mrs Wildblood asking when it would be up and running.
- 16/041.7.2.1 It is hoped that the domain name and the basic information will be available within the next two months.

**16/042 Planning**

- 16/042.1 Applications returned to Stafford Borough Council - Reply Awaited *None*
- 16/042.2 Application decisions by Stafford Borough Council.
- 16/042.2.1 16/23977/LBC & 16/24017/HOU Burston Hall. New gates to listed piers  
*Granted and Permitted*
- 16/042.3 Applications received by the Parish Council for Consultation.
- 16/042.3.1 16/24174/HOU Jolpool Cottage, The Coach Houses, Burston.  
Single and two Storey Extension and internal alterations.
- 16/042.3.2 16/24175/LBC Jolpool Cottage. Associated Listed Building Consent.  
RESOLVED to recommend approval, no issues raised.
- 16/042.3.3 16/24204/LDC Three Woods. Land to domestic curtilage.  
RESOLVED. No comment.
- 16/042.3.4 16/24218/LDC Butterhill House, Burston. Attic Room to Bedroom &  
velux windows.  
RESOLVED. No comment.
- 16/042.4 Planning Appeals or Queries. *None*

08 June 2016 (3)

**16/043 Finance**

- 16/043.1 Financial Statement and Bank Account reconciliation presented by the Clerk.
- 16/043.2 Community Council of Staffordshire. Annual Subscription. £25.00 LGA 1972 s137.  
RESOLVED to pay the annual subscription.

- 16/043.3 Costs associated with refurbishment of the Bus Shelters LG(MP) Act 1953 s4.  
None submitted at present.
- 16/043.4 Clerk's Quarterly Salary Gross £387.50 Net £310.10 PAYE £77.40. LGA 1972  
s112(2)  
RESOLVED to pay the Clerk to net salary and PAYE to HMRC.
- 16/043.5 Invoice. Howards Accountants. Payroll Fees for 2015 / 2016. £75.00 plus £15.00 VAT  
RESOLVED to pay the fee of £90.00. LGA 1972 s111.
- 16/043.6 Internal Audit Report. Report circulated to Member Councillors.  
Over payment of receipt, related to the Senior Citizens Tea, of £1.20 noted.
- 16/043.7 External Audit and Transparency Code Regulations.  
Documentation completed by the Clerk, notices posted and Audit Return documentation  
to be posted by the due date of 17<sup>th</sup> June.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

**16/044 Report from County Councillor.** Not present.

- 16/044.1 Report presented by the Clerk.  
As presented by Councillor Parry's at a recent Parish Council meeting.

**16/045 Report from District Councillor.**

- 16/045.1 Refer to Minute 16/041.2.3 relating to Burston Pool. Report to the Clerk.

**16/046 Items Raised by Member Councillors / Clerk**

- 16/046.1 Councillor Shaw. Information relating to Burston Pool, the fishing stages and the  
possibility of the Borough Council coming to a decision on the future of the Pool.
- 16/046.2 Councillor Shelley. Reporting the theft of lead and roof tiling from the Old School  
House in Sandon.

**16/047 Correspondence**

- 16/047.1 Staffordshire County Council
- 16/047.1.1 Neighbourhood Highway Team visit 24<sup>th</sup> May.  
No evidence that any visit had taken place. Possibility of re-scheduled day visit.
- 16/047.2 Stafford Borough Council
- 16/047.2.1 Refuse Vehicle Visit. Sandon Parish Room Saturday 18<sup>th</sup> June. 10.00am until 11.00am
- 16/047.2.2 Mayor's Office Invitation. For information.
- 16/047.2.1 Charity Afternoon Tea. Upper House, Barlaston. 6<sup>th</sup> July
- 16/047.2.2 Shakespeare Gala Night 24<sup>th</sup> June
- 16/047.2.3 European Referendum Notices. Posted on Notice Board.
- 16/047.3 Staffordshire Parish Councils' Association
- 16/047.3.1 Weekly email update emails circulated for information.
- 16/047.4 Community Council of Staffordshire *None*
- 16/047.5 Stone Town Council. Civic Parade invitation and Liaison Meeting 20<sup>th</sup> July.

**16/048 Date of Next Meeting** Wednesday 10<sup>th</sup> August 2016. Sandon Parish Room.  
The Meeting concluded at 9.15pm.

Signed \_\_\_\_\_ Chairman

Date \_\_\_\_\_