

taken into account and the Plan had proceeded regardless.

Response from Councillor Jackson and Councillor Shaw that the Plan was to be drafted for the Parish as a whole.

15/133.2.5 Discussion on development in small communities by all parties.

15/133.2.6 Statement from Parishioners.

Goes back to the fact that Burston residents objected and their objections were not taken into account.

15/133.2.7 Councillor Jackson concluded - the Plan is with Stafford Borough, it then should be passed on to an Inspector and then to a Parish Referendum at which the residents will decide whether to accept or reject the Plan as a whole. Simple majority decision.

15/134 Outstanding Matters Reports and Updates

15/134.1 Neighbourhood Plan

The Plan is being assessed by Stafford Borough Council Forward Planning.

15/134.2 Transparency Code Requirements and Funding Application.

Volunteer required to run a Parish website prior to applying for funding.

15/134.3 Senior Citizens Lunch

Lunch arranged at the Parish Room on Wednesday 2nd March 2016.

Mrs Sarah Shelley to organise the catering.

15/134.4 Burston Pool

Ownership transfer request from the Parish Council being considered by Stafford Borough prior to possible discussions.

15/134.5 Bus Shelters

Report from Councillor Shaw.

Sandon Bus Shelter - back boarding had been fitted and painted and the new Notice Board mounted.

Work to be completed on the two Bus Shelters when appropriate.

15/134.6 Berrisford Bench replacement. Still being progressed.

15/134.7 Queen's 90th Birthday commemoration.

Litter clearing initiative and street party proposal. AGENDA.

15/134.8 Stocks at the triangle, Hilderstone Road / Stocks Lane.

Clerk's Report. Mr Selby has repairs in hand.

15/134.9 Archiving Parish Records.

Clerk's Report.

Records deposited with the County Record Office.

Parish Council Minutes 2003 to 2013. Two Financial Record Books

15/135 Planning

15/135.1 Applications returned to Stafford Borough Council - Reply Awaited

15/135.1.1 15/23041&2/FUL&LBC Erdeswickes House. Outbuilding conversion.
Withdrawn.

15/135.2 Application decisions by Stafford Borough Council.

15/135.2.1 15/23074&5/FUL&LBC Dog & Doublet. Brick chimney for extractor ductwork.
Allowed.

15/135.2.2 15/23236/HOU Rose Cottage, Lichfield Road, Burston. Side & Rear Extensions.
Allowed.

15/135.2.2.1 RESOLVED to write to Stafford Borough expressing surprise that this application had been allowed due to the significant percentage increase in floor area.

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15/135.3 Applications received by the Parish Council for consultation.

15/135.3.1 15/23444/FUL Oak Tree Farm Rural Project. Replacement Buildings.
RESOLVED to support this application and recommend approval.

15/135.3.2 15/23476/LBC Burston Hall Internal alterations and replacement piggery roof.

RESOLVED to recommend approval.

15/135.4 Planning Appeals or Queries.

15/135.4.1 15/22171/HOU The Old Barn, 2 Carr House Barns, Butterhill Bank. Appeal against refusal for a Garden Shed.

15/136 Finance

15/136.1 Financial Statement and Bank Account reconciliation presented by the Clerk.

15/136.2 Invoice. Stafford Borough Council. Uncontested Parish Election recharges. £91.79. RESOLVED to pay the invoice. LGA 1972 s111.

15/136.3 Reimbursement for the purchase of Daffodil bulbs by the Clerk. Receipt from Strawberry Garden Centre £9.96 plus £2.00 VAT. Total £11.96 LGA 1972 s137

RESOLVED to reimburse the Clerk.

15/136.4 Precept Budget 2016 - 2017. Budget present by the Clerk.

RESOLVED to set the Precept at £3,780 including Support Grant of £247.63. The resulting Parish element of the Council Tax is marginally reduced.

Staffordshire Parish Councils' Association	150.00
Insurance	480.00
PC Meetings	300.00
Audit Commission	0.00
Internal Audit	70.00
CPRE	29.00
CCS	25.00
Expenses (Stationery, Photocopying, Stamps)	100.00
Clerk's Salary	1,550.00
Accountants PAYE Fee	75.00
Election Contingency	0.00
Training (Seminars, Courses)	50.00
Chairmans Allowance	0.00
Senior Citizens	300.00
Civic Amenity Visits	136.00
Best Kept Village	20.00
LGA 1972 s137 Donations	0.00
Remembrance Service Poppy Wreath	30.00
Unallocated Fund	465.00

	3,780.00

The Current Function Allowance remains at £318.00 for 2016 / 2017.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

15/137 Report from County Councillor. Not present. No report.

15/138 Report from District Councillor. Not present.

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15/139 Items Raised by Member Councillors / Clerk

15/139.1 Councillor Shelley

15/139.1.1 New Sandon Notice Board.

Thank you to Councillor Shaw for organising the siting of the board in the Bus Shelter.

- 15/139.1.2 Damaged Gateway road sign on the A51 between Sandon and the Burston turn.
Report to County Highways.
- 15/139.1.3 Church Lane, Sandon. Poor state of the road surface.
Report to County Highways.
- 15/139.1.4 Sandon War Memorial. Suggestion that Lord Harrowby is considering moving the
Memorial due to the Highway road sign clutter on the island triangle.
- 15.139.2 Councillor Massey
Inconsiderate parking by Network Rail personnel around the railway bridge in
Burston Lane. Traffic hazard.
Network Rail to be contacted.

15/140 Correspondence

- 15/140.1 Staffordshire County Council
- 15/140.2 Stafford Borough Council
- 15/140.2.1 Refuse Vehicle Visit. Saturday 30th January 2016. 10.00am. to 12.00noon.
- 15/140.2.2 Civic Amenity Visits for 2016 / 2017.
RESOLVED to continue with three visits per year but reduce the period of stay
from two hours to one hour.
- 15/140.3 Staffordshire Parish Councils' Association
- 15/140.3.1 Weekly email update emails circulated for information.
- 15/140.4 Community Council of Staffordshire
- 15/140.4.1 Best Kept Village Competition 2016.
Entry Form with Mr Jubb to complete and forward to Parish Council for submission.

15/141 Date of Next Meeting Wednesday 10th February 2016. Sandon Parish Room.

The Meeting concluded at 9.40pm.

Signed _____ Chairman

Date _____