

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 9th December 2015

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor C A Jackson Chairman
Councillor P Shaw
Councillor S Shelley

District Councillor Councillor Harp

Parishioners Mrs Wildblood, Mr Thomas

Clerk B A Boughey

15/116 Apologies Councillor R Harris (*Away on business*)
Councillor G Massey
Councillor J Millington (*Work*)
Councillor E Washington

15/117 Minutes
RESOLVED that the minutes of the Parish Council meeting of 11th November 2015 be signed by the meeting Chairman.

15/118 Chairman's Announcements. *No announcements.*

15/119 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.

15/119.1 Councillor Shaw. Aspects of the Neighbourhood Plan, should they arise.

15/120 Public Participation

15/120.1 Mr Thomas wish to address Council with respect to Planning Application 15/122.3.1.
RESOLVED to adjourn the meeting when the application is discussed.

15/121 Outstanding Matters Reports and Updates

15/121.1 Neighbourhood Plan

15/121.1.1 Report from District Councillor, Councillor Harp following his meeting with Alex Yendole, Forward Planner, Stafford Borough Council.
Mr Yendole stated that he was waiting for the Environmental Agency and Heritage England to respond to the Borough consultation process before assessing the Plan Report from Councillor Shaw that in his discussions with John Dingley of the Environmental Agency they had replied to Stafford Borough.
There followed a discussion on the Neighbourhood Planning process with differences of opinion between the two reporting parties.
Councillor Harp to ask Mr Yendole if responses had in fact been received.
RESOLVED to request a meeting with Mr Yendole and the Chief Executive if satisfactory responses from Planning were not received.

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15/121.2 Transparency Code Requirements and Funding Application.

- Councillor Washington to update Council re: proposal offered at the October meeting.
- 15/121.3 Senior Citizens Lunch / Tea
A lunch to be arranged at the Parish Room in March 2016. AGENDA.
- 15/121.4 Burston Pool
- 15/121.4.1 Report from Councillor Harp.
New fencing being considered only on sections where parking may occur.
- 15/121.4.2 Parish Council request to initiate a discussion on ownership with the Borough Council.
No reply received to date.
- 15/121.5 Bus Shelters. Deferred to the January meeting in the absence of Councillor Harris.
Discussions between Councillor Harris and the Clerk on the merits of internal cladding prior to painting the two Bus Shelters.
- 15/121.6 Berrisford Bench replacement. Still being progressed.

15/122 Planning

- 15/122.1 Applications returned to Stafford Borough Council - Reply Awaited
- 15/122.1.1 15/23041&2/FUL&LBC Erdeswickes House. Outbuilding conversion.
- 15/122.1.2 15/23074&5/FUL&LBC Dog & Doublet. Brick chimney for extractor ductwork.
- 15/122.2 Application decisions by Stafford Borough Council. *None*
- 15/122.3 Applications received by the Parish Council for consultation.
- 15/122.3.1 15/23236/HOU Rose Cottage, Lichfield Road, Burston. Side & Rear Extensions.

Meeting adjourned for Mr Thomas, neighbouring resident to the planning applicant, to address the Parish Council Members on the application.

Following the discussion the meeting was reconvened.

- 15/122.3.1.1 RESOLVED to recommend that the application should be refused, citing :-
Extension size, massing of the building, adjoining property - lost of privacy and light.
Also to request that the application is "called in" by the District Councillor although the deadline for that process had been passed.
- 15/122.4 Planning Appeals or Queries.
- 15/122.4.1 15/22171/HOU The Old Barn, 2 Carr House Barns, Butterhill Bank.
Appeal against refusal for a Garden Shed.

15/123 Finance

- 15/123.1 Financial Statement and Bank Account reconciliation presented by the Clerk.
- 15/123.2 Invoice Oak Tree Farm (Acorn Garden Services)
Maintenance of Sandon Bus Shelter area £50.00. LG(MP) Act 1953 s4
- 15/123.2.1 RESOLVED to pay the invoice.
- 15/123.3 Clerk's Quarterly Salary. Gross £387.50 Net £310.10 PAYE £77.40. LGA 1972 s112(2)
- 15/123.3.1 RESOLVED to pay the Clerk's quarterly salary and PAYE to HMRC.
- 15/123.4 Precept Budget 2016 - 2017. Provisional budget present by the Clerk.
To be confirmed at the January meeting.

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The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

15/124 Report from County Councillor. Not present. No report.

15/125 Report from District Councillor.

Nothing to add to the previous reports on the Neighbourhood Plan and Burston Pool.

15/126 Items Raised by Member Councillors / Clerk

15/126.1 Clerk

15/126.1.1 Archiving Minutes and Financial records with the County Record Office. Minutes from April 2003 to March 2013 and Financial Books Year 1971/72 to 1987/88 and 1988/89 to 1996/97 to be deposited with the County Record Office.

15/126.1.2 Mr Selby raised the query regarding commemorating the Queen's 90th Birthday by the Parish. AGENDA.

15/127 Correspondence

15/127.1 Staffordshire County Council

15/127.1.1 email received from Councillor Parry regarding defibrillators. For information.

15/127.1.2 email received from County Highways regarding Ice Busters. For information.

15/127.2 Stafford Borough Council

15/127.2.1 Mayor's Office. Invitation. Charity Appeal Event. 28th January 2016. For information.

15/127.2.2 Refuse Vehicle Visit. Saturday 30th January 2016. 10.00am. to 12.00noon.

15/127.2.3 Civic Amenity Visits for 2016 / 2017. AGENDA.

15/127.2.4 Copy of Register of Electors received.

15/127.2.5 Christmas Card from the Mayor received.

15/127.3 Staffordshire Parish Councils' Association

15/127.3.1 Weekly email update emails circulated for information.

15/127.3.2 External Audit arrangements from 2017 / 2018.

Clerk's report.

15/127.3.2.1 RESOLVED to opt for the sector led Audit arrangements. No action required.

15/128 Date of Next Meeting Wednesday 13th January 2016. Sandon Parish Room.

15/128.1 Dates of 2016 Parish Council Meetings.

Continuing on the second Wednesday of the month at Sandon Parish Room.

The Meeting concluded at 9.15pm.

Signed _____ Chairman

Date _____