

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 8th April 2015

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor R Harris
Councillor C A Jackson Chairman
Councillor J Millington
Councillor P Shaw
Councillor S Shelley

Clerk B A Boughey

District Councillor Councillor A Harp

15/001 Apologies Councillor E Washington (*Work*)

15/002 Minutes
RESOLVED that the minutes of the Parish Council meeting of 11th March 2015 be signed by the meeting Chairman.

15/003 Chairman's Announcements. *None*

15/004 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.
15/004.1 Councillor Shaw regarding some aspects of the Neighbourhood Plan should they arise.

15/006 Public Participation *None*

15/007 Outstanding Matters Reports and Updates
15/007.1 Neighbourhood Plan
15/007.1.1 Report from Councillor Shaw.
The outstanding planned survey had now been completed by the Environmental Agency but no report had yet been received. Once received the evidence would be included in the Plan which would complete the recommendations requested by the Borough Council.
Potential sites effected by the Environmental Agency being :-
Land adjacent to Beck House on Burston Lane.
A field owned by Mr. J. Donnelly of Burston Hall.
The "Green Hay Barn" site, located between the Greyhound car park and the A51.
15/007.1.1.1 RESOLVED that once this evidence was received and incorporated into the Plan the document would be circulated to Member Councillors. Provided all Councillors approved of the addendum the Plan could be submitted to Stafford Borough Council without further reference. Should there be any queries arising the matter would be left until the next Parish Council meeting.

15/007.2 Burston Pool.
Stafford Borough Council had now completely removed the conifer trees that were

previously topped by Western Power Distribution.
There remained the low level fence replacement which the Borough may undertake.
No update available on the discussions between the Borough and the Fishing Club regarding the fishing stages.

15/008 Planning

15/008.1 Applications returned to Stafford Borough Council - Reply Awaited

15/008.2 Application decisions by Stafford Borough Council.

15/008.2.1 14/21495/LBC Trentham Tower, Sandon Estate. Repairs
Permitted.

15/008.3 Applications received by the Parish Council for consultation. *None*

15/008.4 Planning Appeals or Queries. *None*

15/009 Finance

15/009.1 Financial Statement and Bank Account reconciliation presented by the Clerk.

15/009.2 End of Year Accounts Signing of Account Statements and Financial Record Book
Awaiting bank statements before signing the Statements and Record Book.

15/009.3 Staffordshire Parish Councils' Association Subscription £140.00 LGA 1972 s143.
RESOLVED to pay the annual subscription.

15/009.4 Community Council of Staffordshire. Annual Subscription. £25.00 LGA 1972
s137.

RESOLVED to pay the annual subscription.

15/009.5 Invoice. Clerk's Photocopying. October 2014 to March 2015. £16.39 LGA 1972
s111

RESOLVED to pay the invoice.

15/009.6 Clerk's Postage October 2014 to March 2015. £20.89 LGA 1972 s111.

RESOLVED to reimburse the Clerk for postage costs.

15/009.7 Annual Audit Notification. Date for completion 15th June 2015.

Documents completed but not signed, awaiting bank statements.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

15/010 Report from County Councillor. Not present. No report submitted.

15/011 Report from District Councillor. Not present

Councillor Harp reported on Burston Pool, as Minute 15/007.2.

15/012 Items Raised by Member Councillors / Clerk

15/012.1 Senior Citizens Tea planned for 16th April.

RESOLVED to postpone the tea until later in the Summer.

15/012.2.1 Councillor Jackson. Question raised by Mr Selby regarding VE Day Anniversary.
Proposal to join the National Event and arrange a bonfire / beacon on Beacon Bank,
Cromer Hill on the evening of Friday 8th May.

Enquiries to be made and feasibility considered. Organise an event if possible.

15/012.2.2 Burston Car Park. Parking of a trailer believed to belong to Mr Craig of 4 Poolside.
RESOLVED to write to Mr Craig requesting that the trailer should be removed.

15/012.3 Councillor Harris. Roadside field hedge at Yew Tree Farm requires cutting.

RESOLVED to write the occupier of Yew Tree Farm requesting that the hedge should
be cut as it presents a hazard to vehicles travelling on Burston Lane.

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15/013 Correspondence

15/013.1 Staffordshire County Council

- 15/013.1.1 Report of the meeting held at Hilderstone Village Hall on 24th March.
The purpose of the meeting was to discuss Stone Rural Area road issues.
Problems were aired, particularly regarding traffic through Hilderstone.
Minor modifications at Hardiwick Crossroads were being considered by Highways.
- 15/013.2 Stafford Borough Council
15/013.2.1 Parish Council Elections
The Chairman had delivered four sets of nomination papers to Stafford Borough Council offices. Two other nomination forms were due to be handed in the following day, the 9th April, the closing date.
Notification of candidates due by Friday 10th April when it will be known if a Parish Council election is required.
- 15/013.2.2 Mayor's Office. Invitation "Finale Dinner" The Post House, Stafford. 30th April.
For information.
- 15/013.2.3 Civic Amenity Visits 2015 / 2016.
Scheduled for 20th June and 12th September 2015. 30th January 2015. For information.
- 15/013.2.4 Mayor's Office. Invitation to the Chairman - Mayor Making Ceremony. 16th May 2015.
For information.
- 15/013.3 Staffordshire Parish Councils' Association
15/013.3.1 Weekly email update emails circulated for information.
15/013.3.2 Gazette - Spring 2015 edition. Circulated to Member Councillors.
- 15/013.4 Community Council of Staffordshire None
- 15/013.5 Letter from Sir William Cash. Response to letter sent to the MP regarding, local area Hospitals and Fire Service as well as Stone GP services.
Enclosed letter regarding the response from NHS England on GP Provision in Stone.
- 15/014 Date of Next Meeting** Wednesday 13th May 2015. Sandon Parish Room
Annual Parish Assembly followed by the Annual Meeting of the Parish Council.

The Meeting concluded at 9.15pm.

Signed _____ Chairman

Date _____