

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 14th December 2016

At Sandon Parish Room Commencing 7.30pm.

Present

Councillor R Harris
Councillor G Massey
Councillor S Shelley
Councillor R Wildblood
District Councillor Councillor A Harp
Parishioners :-
Mr Phillips, Mr & Mrs Capjon, Mr Wildblood.

Clerk B A Boughey

16/112 Appointment of a Chairman of the Parish Council or for the Meeting

- 16/112.1 RESOLVED that Councillor Wildblood nominated to Chair the meeting.
16/112.2 RESOLVED that the Chairman (and Vice Chairman) of the Parish Council be elected at the January meeting when the vacancies for two Member Councillors may be filled.
16/112.3 Councillor Wildblood thanked Council for the appointment and welcomed members of the public for attending before moving on with the Public Participation.

The Meeting was then adjourned for the Public Participation session normally held prior to the start of the Parish Council Meeting.

Mr Wildblood Request for SLOW road marking signs in Burston following the recent "Give Way"

road marking around the grass triangle areas.

Request to be passed on to County Highways.

Request that the Letter of Resignation received from Councillor Shaw, prior to the November meeting should be published on the website.

16/113 Apologies *None*

16/114 Parish Council Vacancies Vacancy for two Member Councillors

- 16/114.1 The deadline for Claiming an Election was 13th December and no request had been received by Stafford Borough Council.
16/114.2 The vacancies had been publicised in the Press, in the Compass Magazine and on the Parish Notice Boards. Two candidates had written to the Parish Council expressing their wish to be co-opted as Member Councillors.
Mr P Hickey and Mrs C Capjon.
16/114.3 RESOLVED to move forward and co-opt the two candidates that had applied.
16/114.4 RESOLVED to co-opt Mr Hickey and Mrs Capjon.
Proposed by Councillor Wildblood and seconded by Councillor Shelley.
16/114.5 Information presented to Mr Hickey and Mrs Capjon pertaining to Parish Councillors with the expectation that Declarations of Acceptance of Office forms would be signed at the next Parish Council meeting.

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16/115 Minutes

RESOLVED that the minutes of the Parish Council meeting of 9th November 2016 be signed by the meeting Chairman.

16/116 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.

None declared.

16/117 Outstanding Matters Reports and Updates

16/117.1 Burston Pool

16/117.1.1 Clerk's Report. No correspondence received from the Borough Council regarding the application for transfer of the Pool to the Parish Council.

16/117.2 Website. Presentation by Nigel Ferguson to be requested for the February meeting.

16/117.3 Footpath 36 (Burston Pool to the Canal Bridge) continuing stream bank erosion.

Rights of Way department of County Highways to be contacted.

16/118 Planning

16/118.1 Applications returned to Stafford Borough Council - Reply Awaited

None

16/118.2 Application decisions by Stafford Borough Council. *None*

16/118.3 Applications received by the Parish Council for Consultation.

16/118.3.1 16/25222/HOU Slate Barn, 5 Carr House Barns, Butterhill Bank.

Variation of Condition 2 and removal of Condition 3 Re 14/21408

RESOLVED to take a Neutral stance. No objections raised

16/118.4 Planning Appeals or Queries. *None*

16/119 Finance

16/119.1 Financial Statement and Bank Account reconciliation presented by the Clerk.

16/119.2 Invoices P W Shaw. Printing, Copying, Binding for the Sandon and Burston Neighbourhood Plan. Two invoices covering the Plan period. £426.85 & £1,185.26
Planning and Compulsory Purchase Act 2004 s38C(2)

16/119.2.1 Further information requested. Not a present received and at present the Parish Council would not be in a position to pay the invoices in full.

16/119.2.2 The relevant Minute dates from 9th November 2011 (11/061.7.2) when the Parish Council undertook to meet Councillor Shaw's printing costs association with the production of the Neighbourhood Plan.

16/119.3 Clerk's Salary. Gross £387.50. Net £310.00. PAYE £77.40. LGA 1972 s112(2)

16/119.3.1 RESOLVED to pay the Clerk's Quarterly Salary and PAYE to HMRC.

16/119.4 Concurrent Function Allowance. Noting that the Allowance of £318.00 remains unspent.

16/119.5 Precept for 2017 / 2018.

16/119.5.1 Provisional Budget presented by the Clerk.

Given the decrease in the Parish Tax Base and an increase in the Support Grant the net effect to maintain the same Precept would result in an increase of 0.85% on the Parish Council element of the household Council Tax bill.

16/119.5.2 Precept level to be confirmed at the January Parish Council meeting.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

16/120 Report from County Councillor. Not present. No report submitted

16/121 Report from District Councillor.

Councillor Harp reported on an increase in the Borough element of the Council Tax of 1.9% and the contracting out of Sport and Leisure facilities.

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16/122 Items Raised by Member Councillors / Clerk *None*

16/123 Correspondence

- 16/123.1 Staffordshire County Council *None*
- 16/123.2 Stafford Borough Council
- 16/123.2.1 Refuse Vehicle Visit Saturday 28th January. 10.00am to 11.00am. Parish Room
- 16/123.2.2 Neighbourhood Plan. Following the Inspectors Report.
Need to move forward taking into account the Report with an open and transparent consultation.
Meeting to be arranged with Stafford Borough Council, Forward Planner, Alex Yendole.
- 16/124.3 Staffordshire Parish Councils' Association
- 16/124.3.1 Weekly email update emails circulated for information.
- 16/124.4 Community Council of Staffordshire *None*
- 16/124.5 Stone Town Council. Christmas Card received.

16/125 **Date of Next Meeting** Wednesday 11th January 2017. Sandon Parish Room.
The Meeting concluded at 9.31pm.

Signed _____ Chairman

Date _____