

SANDON and BURSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on 11th January 2017 At Sandon Parish Room Commencing 7.30pm.

Present

Councillor C Capjon
Councillor R Harris
Councillor P Hickey
Councillor G Massey
Councillor J Millington
Councillor S Shelley
Councillor R Wildblood
District Councillor Councillor A Harp

Parishioners :-

Mr Phillips, Mr Capjon, Mr Wildblood, Mr & Mrs Hudson, Mr & Mrs Clifford.
Mrs Tams, Mrs Selby

Clerk B A Boughey

Parish Council Vacancies

Declaration of Acceptance of Office signed by Councillor Capjon and
Councillor Hickey prior to the start of the meeting.

- 16/126** Following on from the December meeting Councillor Wildblood chaired the meeting until the Agenda Item - Election of Chairman of the Parish
- 16/126.1 The Chairman welcomed the two new Member to their first meeting as Parish Councillors and welcomed parishioners who attended the meeting.
- 16/127** **Apologies** *None*
- 16/128** **Election of Chairman of the Parish Council**
- 16/128.1 Nominations
- 16/128.1.1 Councillor Shelley. Proposed by Councillor Harris. Seconded by Councillor Millington
- 16/128.1.2 Councillor Wildblood. Proposed by Councillor Capjon. Seconded by Councillor Hickey.
- 16/128.2 Councillor Shelley elected by 3 votes to 2
Councillor Shelley and Councillor Wildblood abstaining
- 16/128.3 Councillor Shelley then took over Chairmanship of the meeting and signed the Declaration of Acceptance of Office.
- 16/129** **Election of Vice Chairman of the Parish Council**
- 16/129.1 Nominations
- 16/129.1.1 Councillor Harris. Proposed by Councillor Shelley. Seconded by Councillor Millington
- 16/129.1.2 Councillor Wildblood. Proposed by Councillor Capjon. Seconded by Councillor Hickey.
- 16/129.2 Councillor Harris elected by 3 votes to 2
Councillor Harris and Councillor Wildblood abstaining.
- 11 January 2017 (2)
- 16/130** **Minutes**
RESOLVED that the minutes of the Parish Council meeting of 14th December 2016

be signed by the meeting Chairman.

The Meeting was then adjourned for the Public Participation session normally held prior to the start of the Parish Council Meeting.

Mrs Selby Concern about the state of Footpath 36. The section from Burston Pool to the Canal Bridge, in particular the bank erosion by the sprung gate.

Councillor Harris outlined proposals for further improvements to be made in conjunction with Mr P Shaw.

Clerk. The Rights of Way officer responsible for footpaths in the area was waiting for a Rangers site report before determining what action the County Council would take, if any at this time. To be progressed.

Mrs Tams Burston Best Kept Village Competition. Concern that Mr Jubb needed support and needed to accept support for the forthcoming entry into the competition, that he should not do it on his own.

Councillor Harris to speak to Mr Jubb.

Mr Wildblood Questioning why County Highways were not going to paint SLOW road markings on the approach down to the first grass triangle in Burston.

County Highways believe the marking would be inappropriate, not justified given the normal traffic speed and too many road signs dilute the impact of more important signs.

Mr Hudson and others Traffic speed through Sandon, extension of the 40MPH limit beyond the Burston junctions and road marking down Butterhill Bank to give greater protection to vehicles turning right into Burston.

These issues have been raised before with the County Council.
Raised again with Councillor Parry who will into the concerns.

16/131 Declarations of Disclosable Personal Interests, Personal Declared Interests and other Personal Interests.

None declared at this stage of the meeting.

16/132 Outstanding Matters Reports and Updates

16/132.1 Burston Pool

16/132.1.1 Clerk's Report. No correspondence received from the Borough Council regarding the application for transfer of the Pool to the Parish Council.

16/132.1.2 Councillor Harp understood that the Parish Councils request would be going before the Borough Council cabinet in the next two months.

16/132.2 Website. Presentation by Nigel Ferguson arranged for the February meeting.

11 January 2017(3)

16/132.3 Neighbourhood Plan

16/132.3.1 Stafford Borough Council Cabinet decision 5th January 2017.

That the Sandon and Burston Neighbourhood Plan does not proceed to Referendum

- based on the Inspector's recommendations.
- 16/132.3.2 No correspondence received from Stafford Borough Council on the matter.
- 16/132.3.3 Discussion on the need for a Plan. Criticism and recriminations levelled about the production of the Plan.
- 16/132.3.4 Following the discussion it was resolved to arrange a meeting with Alex Yendole, Stafford Borough Council Forward Planner, after the next Parish Council at which questions for Mr Yendole can be formulated.
- 16/132.4 Invoices presented by Mr P Shaw in relation to printing costs involved in producing Neighbourhood Plan documentation over a period of five years.
- 16/132.4.1 The requested clarification from Mr Shaw of invoice content details is still awaited.
- 16/132.5 Berrisford Bench replacement. No progress to report in obtaining a bench or bench sections from Stafford Borough that can be restored.
- 16/133 Planning**
- 16/133.1 Applications returned to Stafford Borough Council - Reply Awaited
- 16/133.1.1 16/25222/HOU Slate Barn, 5 Carr House Barns, Butterhill Bank.
Variation of Condition 2 and removal of Condition 3 Re 14/21408
- 16/133.2 Application decisions by Stafford Borough Council.
- 16/133.2.1 16/25118/LCP 1 Red Barn, Carr House Barns, Butterhill Bank
Allowed 6kW Solar Panel system.
- 16/133.3 Applications received by the Parish Council for Consultation. *None*
- 16/133.4 Planning Appeals or Queries. *None*
- 16/134 Finance**
- 16/134.1 Financial Statement and Bank Account reconciliation presented by the Clerk.
- 16/134.2 Invoice. Sandon Parish Room. Parish Council Meetings and bookings 2016. Twelve meetings at £20.00 and Senior Citizens Tea at £20.00. Total £260.00
RESOLVED to pay the invoice. £240.00 LGA 1972 s111. £20.00 LGA 1972 s137.
- 16/134.3 Concurrent Function Allowance of £318.00.
RESOLVED to allocate payment of the two Civic Amenity visits, excluding VAT, to Concurrent Function Allowance and the remainder, donate to Sandon Parish Room. Agenda item for the next meeting to donate £318.00 less £136.66, the Amenity cost.
- 16/134.4 Precept for 2017 / 2018.
Discussion on the Precept requirements for 2017 / 2018.
Need to raise additional funds over and above the normal figure of recent years, this is to build up Election Contingency Funds, to pay a contribution to the cost of the refurbishment of the Sandon Bus Shelter and cover the liability of printing costs associated with the Neighbourhood Plan.
- 16/134.4.1 RESOLVED to set a Precept of £5,650 which raises an additional £1,934, including Government Support Grants, above the sum which would have resulted in no change to the Parish Council element of the Council Tax Bill. Raising the Band D equivalent Rate from £21.50 to approximately £33.50.

11 January 2017(4)

Budget						
	Staffordshire Parish Councils' Association				150.00	
	Insurance				480.00	
	PC Meetings				300.00	
	Audit Commission				0.00	
	Internal Audit				70.00	
	CPRE				29.00	
	CCS				25.00	
	Expenses (Photocopying, Stamps)				100.00	
	Clerk's Salary				1,550.00	
	Accountants PAYE Fee				75.00	
	Election Contingency - Allocated Fund				400.00	
	Training (Seminars, Courses)				50.00	
	Chairmans Allowance				0.00	
	Senior Citizens				300.00	
	Best Kept Village				20.00	
	Remembrance Service Poppy Wreath				30.00	
	Bus Shelter Maintenance - Allocated Fund				1,000.00	
	Neighbourhood Plan - Allocated Fund				1,071.00	

					5,650.00	Including support grant

16/134.5 Bank Mandate Change.

16/134.5.1 The resignation of Mr P Shaw from the Parish Council necessitates a change in the Bank Mandate with a replacement signatory added to the mandate.

16/134.5.2 RESOLVED to add Councillor Wildblood as a signatory, joining Councillor Shelley and Councillor Millington.
Two Councillors from the three signatories are required to sign all cheques.

The meeting was adjourned for the County and District Councillor's reports and convened thereafter.

16/135 Report from County Councillor. Not present. No report submitted

16/136 Report from District Councillor.
Councillor Harp had earlier in the meeting updated Council on the Stafford Borough Cabinet decision regarding the Neighbourhood Plan and on the progress of the request regarding transfer of Burston Pool, as a Community Asset, to the Parish Council

16/137 Items Raised by Member Councillors / Clerk

16/137.1 Verification of contact details for the new Council, for publication on Notice Boards etc.

16/137.2 Councillor Hickey

16/137.2.1 Sandon Bus Shelter issues.

16/137.2.2 Hilderstone Road, Sandon. Problem with blocked gullies in the 40MPH section. County Highways to be notified.

16/137.2.3 Hilderstone Road, Sandon. Request for SLOW road markings between the 40MPH sign and Rock Cottages.
Request to be discussed with the Area Highways Liaison Officer.

11 January 2017(5)

16/138 Correspondence

16/138.1 Staffordshire County Council

- 16/138.1.1 Debt Benefit and Consumer Advice contract with Citizens Advise being terminated.
16/138.1.2 “Lengthsmen” contracts with Parish Councils being terminated.
For information. The “Lengthsmen” contract with Sandon and Burston Parish Council was terminated some years.
- 16/138.2 Stafford Borough Council
16/138.2.1 Refuse Vehicle Visit Saturday 28th January. 10.00am to 11.00am. Parish Room
16/138.2.2 Mayor’s Office. Invitation. Race Night 10th February 2017. For information.
16/138.2.3 Christmas Cards received from the Mayor and Chief Executive.
- 16/138.3 Staffordshire Parish Councils’ Association
16/138.3.1 Weekly email update emails circulated for information.
- 16/138.4 Community Council of Staffordshire
16/138.4.1 Best Kept Village Competition. Entry Forms received.

16/139 **Date of Next Meeting** Wednesday 8th February 2017. Sandon Parish Room.
The Meeting concluded at 9.42pm.

Signed _____ Chairman

Date _____