

**Notice is hereby given that a Meeting of  
SANDON and BURSTON PARISH COUNCIL  
will be held on WEDNESDAY 14<sup>th</sup> December 2016  
at Sandon Parish Room  
Commencing at 7.30pm.**

**Members of the Council are hereby summoned to attend**

## **AGENDA**

Prior to and at the conclusion of the meeting Members of the Public are invited to ask questions or make statements otherwise Standing Orders are adopted to regulate meeting business, unless revoked.

16.12

- 1. Appointment of a Chairman of the Parish Council or for the Meeting.**  
(Prior to Public involvement)
- 2 Apologies**
- 3. Minutes** Meeting of the Parish Council 9<sup>th</sup> November 2016.
- 4. Parish Council Vacancies**  
Vacancy for two Member Councillors. Last date for Claiming a Election - 13<sup>th</sup> December.
- 5. Declarations of interests**  
5.1 DPI, Personal Declared Interests and other Personal Interests.
- 6. Outstanding Matters** Reports and Updates
  - 6.1 Burston Pool
  - 6.2 Website
- 7. Planning**
  - 7.1 Applications returned to Stafford Borough Council - Reply Awaited *None*
  - 7.2 Application Decisions by Stafford Borough Council *None*
  - 7.3 Applications received by the Parish Council for Consultation.
    - 7.3.1 16/25222/HOU Slate Barn, 5 Carr House Barns, Butterhill Bank.  
Variation of Condition 2 and Removal of Condition 3 -  
14/21408/HOU
  - 7.4 Planning Appeals or Queries *None*
- 8. Finance**
  - 8.1 Financial Statement and Bank Account Reconciliation.
  - 8.2 Invoices P W Shaw. Printing, Copying, Binding for the Sandon and Burston Neighbourhood Plan. Two invoices covering the Plan period. £426.85 & £1,185.26  
Planning and Compulsory Purchase Act 2004 s38C(2)
  - 8.3 Clerk's Salary. Gross £387.50. Net £310.00. PAYE £77.40. LGA 1972 s112(2)
  - 8.4 Concurrent Function Allowance
  - 8.5 To consider any payments previously sanctioned.
  - 8.5 Precept for 2017 / 2018.
- 9. Report from County Councillor**

**10. Report from District Councillor**

**11. Items Raised by Member Councillors / Clerk**

**12. Correspondence**

12.1 Staffordshire County Council

12.2 Stafford Borough Council

12.2.1 Refuse Vehicle Visit Saturday 28<sup>th</sup> January 2017.

12.3 Staffordshire Parish Councils' Association

12.3.1 Weekly email updates for information.

12.4 Community Council of Staffordshire

12.5 Any other correspondence received by the meeting date, for information.

**13. Date of Next Meeting** Wednesday 11<sup>th</sup> January 2017 7.30pm. Sandon Parish Room

5<sup>th</sup> December 2016

B A Boughey

Clerk

Telephone 01889 502757